STAPLES PLAYERS SENIOR MANAGER CONTRACT 2024-2025

I understand that being a Senior Manager for Staples Players is a significant commitment. As a Senior Manager, I will attend all crew sessions and meetings, or I will notify crew and other Senior Manager(s) about my absences beforehand. I will arrive on time to every workday and stay until the very end.I will complete my given tech hours in EVERY season of Staples Players (Fall, Winter, Spring). I will uphold the duties I am assigned and complete all crew work in a timely manner. Senior Manager responsibilities include 1) checking Rehearsal Reports, 2) updating my crew's google calendar, 3) communicating my/my crews needs with my assigned Officer .

I agree to communicate with the adult production team members and the stage manager about my crew's needs and progress in a timely and polite manner, including responding to emails, texts and **Facebook posts**. I agree to use my crew's Facebook group to communicate to crew members. I am responsible for attending all weekly Officer and Crew meetings (unless otherwise discussed with my assigned Officer).

I agree to accurately putting in tech hours for my crew in a timely manner, and not fabricating tech hours for ANYONE.

I agree that I will uphold my responsibilities and participate fully in my crew during every season of the year that I will serve as a Senior Manager.

I understand that if I am unable to fulfill my duties, I will be held responsible in a fitting way (this may result in being removed as a Senior Manager).

Being a Senior Manager is a great honor in Staples Players and the role can be very fun and rewarding. However, please think hard before signing this contract. Discuss this commitment seriously with your parents to make sure they understand the responsibilities you are committing to.

I agree to allow my child, _____, to accept a position as a Staples Players Senior Manager if they are offered the position.

_____ _____

PARENT'S NAME PARENT'S SIGNATURE

I agree to uphold all responsibilities of being a Staples Players Senior Manager,

_____ _____

STUDENT'S NAME STUDENT'S SIGNATURE

Contracts are due Tuesday, August 27th